

Description	N/A	✓	Notes
1. Following documents received from contractor forwarded to consultants for review/comment:			
.1 Construction schedule;			
.2 Schedule for issuing/reviewing shop drawings/samples;			
.3 Schedule of values.			
2. Instruct consultants to assist client with applications for gas/water/electricity/ telephone/other services as required.			
3. Review architect's expectations regarding:			
.1 Protecting/supporting the intent of the contract documents;			
.2 Substitutions policy (refer to <u>Bidding and Negotiation</u> section above);			
.3 No compromises/negotiations without architect's/client's prior approval.			