

Description	N/A	✓	Notes
1. Structural review:			
a. Outline structural system, load capacity, grid horizontal and vertical dimensions. Indicate thermal mass properties (if any). Outline current code requirements for the structural system, potential upgrades required. Outline generic building horizontal and vertical modules based on the structural grid. Review: Does the design of this system complement or compromise any other system?			
2. Building enclosure review:			
a. Review and document existing site conditions. Document the type, condition and thermal properties of building enclosure systems: floors, walls, windows, roofs. Document the type and condition of building vertical circulation systems. Document the current envelope and an estimated future replacement schedule. Document the current building code requirements and upgrades required (if any). Review existing building exterior finishes for type, condition and replacement schedule.			
3. Mechanical review.			
4. Lighting review.			
5. Review of interior finishes and equipment.			
6. Building energy audit.			
7. Code review.			