

Project Proposals

Scoring Sheet

Name of Project:	Date:
Name of Practice:	Time:
Name of Reviewer:	

Evaluation Criteria	Rating (1-5)	X	Weight (1, 1.5 or 2)	=	Total
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7.1 Understanding of the Project (item 5.3.1)

Architect understands the scope of the project and the needs of the client.		X		=	
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7.2 Proposed Methodology (item 5.3.2)

1. Approach to the design and construction of the project.		X		=	
2. The proposed team members and consultants.		X		=	
3. Opportunities or constraints.		X		=	

7.3 Proposed Project Management (Item 5.3.3)

Approach to management of client meetings, communications, approvals, schedules, cost and quality assurance controls.		X		=	
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7.4 Related Project Experience (Item 5.3.4)

1. Number of projects of a similar type; and/or		X		=	
2. Number of projects with similar professional services.		X		=	

7.5 Proposed Form of Contract (item 5.3.5)

1. OAA Document 600, 2008 or RAIC Document Six, 2018 submitted		X		=	
2. Other form of contract submitted		X		=	

7.6 Grand Total