

Description	N/A	✓	Notes
1. Develop concept design:			
a. See <i>Performance Design Concept Checklist</i> .			
2. Develop preliminary lighting and power system upgrades:			
a. See <i>Upgrades to Existing Lighting and Power Systems</i> .			
3. Develop preliminary heating, cooling, and ventilation system upgrades:			
a. See <i>Upgrades to Existing HVAC System</i> .			
4. Select finish materials and systems:			
a. See <i>Materials Selection Checklist</i> .			